

WINTER HAVEN

The Chain of Lakes City

REGULAR CITY COMMISSION MEETING MONDAY, SEPTEMBER 25, 2023

6:00 PM

City Hall - John Fuller Auditorium
451 Third Street NW
Winter Haven, FL 33881

1. **CALL TO ORDER** - Bradley T. Dantzler, Mayor
2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk
3. **INVOCATION** - Pastor Cesar Perez - Good Samaritan Christian Church of Winter Haven
4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk
5. **PRESENTATIONS**
 - 5.A. **"National Hispanic Heritage Month" Proclamation - Vanessa Castillo, MMC, City Clerk, Employee Diversity & Inclusivity Team, and Ana Rivera, President / Founder, PR/Hispanic Chamber of Commerce of Polk County**

Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com

[Proclamation](#)
 - 5.B. **State Housing Initiatives Partnership (SHIP) Annual Report - Diane Durr, Affordable Housing Programs Manager**

Staff Contact: Diane Durr, Affordable Housing Programs Manager, ddurr@mywinterhaven.com
6. **DEVELOPMENTS OF NOTE**
7. **MINUTES**
 - 7.A. **September 12, 2023, Regular City Commission Meeting Minutes**

Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com

[2023-09-12 DRAFT Regular City Commission Meeting Minutes with Link and Attachments](#)
8. **MAYOR'S STATEMENT**
 - 8.A. **Mayor's Statement**

Staff Contact: Colleen "CJ" Scott, Chief Financial Officer, cjscott@mywinterhaven.com

[Mayor's Statement FY2024](#)

9. **ORDINANCE(S) - SECOND READING - PUBLIC HEARING ON AD VALOREM TAX MILLAGE RATE AND FISCAL YEAR 2023-2024 BUDGET**

9.A. **O-23-53 - Adopting the Millage Rate for Fiscal Year 2023-2024**

Staff Contact: CJ Scott, Chief Financial Officer, cjscott@mywinterhaven.com

[Summary - Ordinance O-23-53 Adopting the Millage Rate for Fiscal Year 2023-2024](#)
[Ordinance O-23-53 Adopting the Millage Rate for Fiscal Year 2023-2024.](#)

9.B. **O-23-54 - Adopting the Budget for Fiscal Year 2023-2024**

Staff Contact: CJ Scott, Chief Financial Officer, cjscott@mywinterhaven.com

[Summary - Ordinance O-23-54 Adopting the Budget for Fiscal Year 2023-2024](#)
[Ordinance O-23-54 Adopting the Tentative Budget for Fiscal Year 2023-2024](#)

10. **COMMENTS FROM THE AUDIENCE**

11. **ORDINANCE(S) - SECOND READING - PUBLIC HEARING**

12. **CONSENT AGENDA**

12.A. **Purchase of Replacement & Additional Vehicles for the Building Division**

Staff Contact: Eric Labbe, Director of Economic Opportunity & Community Investment, elabbe@mywinterhaven.com

[Summary Building Division Vehicle Purchase](#)
[Stingray Chevrolet Quote](#)
[Justification for Emergency Purchase](#)

12.B. **Cultural Arts Advisory Committee Appointments**

Staff Contact: Natalie Wilson, Special Events Coordinator, nwilson@mywinterhaven.com

[Summary - CAAC Appointment Recommendations](#)
[CAAC Application Marilyn Rackelman](#)

13. **RESOLUTION(S)**

13.A. **R-23-52 - Ratifying the City Managers Authority to Execute Amendments pertaining to Florida Commerce (formerly Department of Economic Opportunity) MT018 and MT019 grants.**

Staff Contact: Gary M. Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com

[Summary - Resolution R-23-52](#)
[Resolution R-23-52](#)
[Resolution R-23-52, Exhibit A](#)

13.B. **R-23-53 - Adopting a Business Impact Estimate Policy**

Staff Contact: Frederick J. Murphy, City Attorney, fjm@bosdun.com

[Summary - R-23-53 - Business Impact Estimate \(09-12-2023\)](#)

[Resolution R-23-53 \(Business Impact Estimate\)](#)

14. **ORDINANCE(S) - FIRST READING**

14.A. **O-23-52 - Administrative request to amend Section 21-96(d) of the Winter Haven Code of Ordinances for the purpose of addressing hours for sale or service of alcoholic beverages**

Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com

[Summary - Ordinance O-23-52](#)
[O-23-52](#)

14.B. **O-23-57 - Request by Enright Real Property Company, LLC to establish the Peace Creek Village Community Development District**

Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com

[Summary Ordinance O-23-57](#)
[O-23-57](#)
[Petition to Establish the Peace Creek Village Community Development District](#)

15. **NEW BUSINESS**

16. **CITY COMMISSIONERS/LIAISON REPORTS**

17. **CITY ATTORNEY REPORT**

18. **CITY MANAGER REPORT**

18.A. **City Manager's Quarterly Report**

Staff Contact: T. Michael Stavres, City Manager, mstavres@mywinterhaven.com

19. **DEPUTY CITY MANAGER REPORT**

20. **CITY CLERK REPORT**

21. **EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA**

22. **ADJOURNMENT**

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.